

Pima Cultural Plan

Task Forces Description and Responsibilities, 3/1/07

The Pima Cultural Plan will convene task forces to more fully explore issues and objectives for the seven priority topics identified by the Cultural Plan Leadership Coalition, based on their review of Preliminary Findings from research and community engagement.

- Cultural Spaces
- Creative Economy
- Government Infrastructure and Policy
- Cultural Learning
- Resources and Support
- Community Identity/Distinctiveness
- Coordination, Capacity Building

Task forces will be made up of 6-10 members, reflecting diverse constituencies and include Leadership Coalition members, cultural professionals and community members with interest and expertise in the topics.

Each task force will include a facilitator and note taker, who will work together to provide meeting summaries and draft reports. The lead consultant will be present at the first task force meeting, to review intended process, products and schedule - and at the last task force meeting, to facilitate agreement on conclusions. Consultant team members will be available to task force chairs during the interim to respond to questions or the need for more information.

Task Forces are encouraged to use consensus building to arrive at recommendations, but to apply democratic voting (with minority reports) if any Task Force member believes consensus is "watering down" input too much.

Each task force will be provided with a Process Workplan and Report template and members will receive a notebook of background materials and references to documents available on the web site, encompassing the Preliminary Findings document, cultural inventory info, lists of potential recommendations that have come up during the process, and other materials as available.

Task forces will meet for the first time during the week of March 5th and the last time the week of April 16th. Each task force will determine the number and schedule of interim meetings. Each meeting is approximately two hours.

Task Force Responsibilities

Task forces will undertake the following in order to produce reports that can be used consistently as a basis for the first draft of the Plan.

- Review findings from research conducted thus far, to identify key issues, strengths, challenges and opportunities.
- Identify any further research that should be undertaken, if possible, by members themselves, or the consultant team.
- Define potential action recommendations using a goals/objectives/strategies framework.
- Identify and prioritize recommendations for a ten year implementation horizon, featuring three time frames: immediate; 1-4 years; long term.
- Craft a final outline report, in bullet form, of findings and recommendations, including rationale for each recommendation, implementation responsibilities, resources needed, timeframe, indicators of success, and key first steps per the TF Report Template, provided.

For more information visit our web site: www.pimaculturalplan.org or contact Leia Maahs at the Tucson Pima Arts Council: 520-624-0595.